

PATIENT DATA SECURITY POLICY



All NHS staff have a legal duty to respect your data and keep it safe.

As part of your medical care, we will hold personal information about you such as your name, address, and date of birth. We are also required to hold details of any medical conditions and the treatment you receive.

This is in compliance with the General Data Protection Regulations, where we are considered an Official Authority using you data for Health and Social Care.

We use this information to make decisions about your care and to provide you with treatment which is safe and effective. We have a range of security measures in place to protect your data and to ensure it is only accessed by those who are authorised to do so.

This is overseen by Dr Alastair Corfield – our nominated Data Controller. We also have a Data Processing Officer who can be contacted via Somerset Primary Healthcare Ltd on sphadmin@nhs.net

You have the right to access your own health records and have any inaccuracies corrected. If you would like to do so, please ask our reception team about the Patient Online Access service.

There are times when we believe it is in your best interests to share your medical history with Health Care professionals not employed by Glastonbury Surgery, for example the 999 service or if you need to be referred for specialist care.

We recommend you remain part of all these services. However, if you would like to opt out of any of these services, please see the attached “NHS Data Sharing Services” form.

***Please return to Reception so we can record that you have seen this policy.
Thank you.***

Name:

DOB:

Signature:

Today's Date: